

Credit River Township

Meeting Minutes

April 9, 2007

Call to Order

Chairman Dan Casey called the general meeting to order at 7:06 pm.

Members Present:

Chairman Dan Casey, Supervisor Leroy Schommer, Supervisor Bruce Nilsen

Others Present:

Township Clerk Jerry Maas, Township Treasurer Holly Batton, Township Engineer Jeff Elliott,

Minutes of the previous meeting:

Chairman Dan Casey called for Clerk Jerry Maas to review the draft minutes of the both the March 5th and March 19th meetings.

Supervisor Bruce Nilsen made a motion to accept the minutes as read. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0.

Treasurers Report

1) Financial Report

Treasurer Holly Batton noted that the most recent monthly financials had been presented at the last meeting and so no report will be presented tonight.

2) Certify delinquent charges

Treasurer Batton noted that 4 lots in Monterey Heights are delinquent on the CSTS charges and is requesting that the Board approve certifying these to the property taxes.

Chairman Dan Casey made a motion to authorize Attorney Bob Ruppe to prepare the necessary documentation to certify the sewer bills on all three properties to the tax rolls. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Sheriff's Report

None this evening.

Resident's Group Report

None this evening

Open Forum

None this evening

Agenda Items

1. Discuss Use / Maintenance of Scottview Estates Park

Treasurer Holly Batton noted that she contacted the City of Lakeville for information on maintaining the ball field in Scottsview Estates.

Lakeville is interested in using the fields for some practices for elementary kid baseball programs, however parking could become a problem.

The board was open to further discussions and asked Treasurer Batton to communicate this to the City of Lakeville.

2. Engineers Report

a) Park and CSTS Mound Mowing Quotes

Engineer Jeff Elliott presented three (3) mowing quotes.

Supervisor Leroy Schommer made a motion to accept the Bid from Dennis Karow. Supervisor Dan Casey offered a second, all in favor, motion carried 3 – 0.

b) Ditch Mowing Status

The township solicited a competitive bid from FVM in Albert Lea and received no response.

Based on the receipt of a single bid, Supervisor Bruce Nilsen made a motion to accept the ditch mowing bid submitted by Dale Kuchinka. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

The Board asked Clerk Jerry Maas to request Mr. Kuchinka to keep the billing separate for County Road 75.

c) Road Grading Bid

The Township received a bid from Art Johnson Trucking to continue to grade the Township gravel roads

Supervisor Leroy Schommer made a motion to accept the bid from Johnson Trucking. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

d) Rock Hauling Quotes

Engineer Jeff Elliott presented 3 bids the Township received for Rock Hauling.

Supervisor Bruce Nilsen made a motion to accept the bid from Malecha Trucking at \$2.50/ ton. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

The board also asked that the work for County Road 75 be kept separately.

e) Status of Judicial Road Discussions with Lakeville

Engineer Jeff Elliott noted that the Township had recently met with the City of Lakeville regarding that 2 mile portion of Judicial Road from 185th Street to County Road 68. The road is quite old and in need of some major repair work.

He presented some preliminary cost data relative to this repair work that is estimated to be approximately \$240,000. Lakeville has offered to pay one-half of this amount.

Engineer Elliott suggested that a feasibility study be in ordered to determine more realistically what these costs might be as well as to determine potential assessment costs.

Supervisor Leroy Schommer made a motion to authorize the feasibility report. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

f) Letter of Credit Status

1) Engineer Jeff Elliott presented the latest status list on all of the Letters of Credit being held by the township as surety for the completion for developments now under construction in the Township.

It was noted that the LOC for Thoroughbred Acres has an expiration date of 6/7/07. Attorney Bob Ruppe suggested that we give Brawn Development a deadline to extend the LOC to our required 12/31/07 date.

2) Request from Minnesota Development Agency to reduce LOC on Stonebridge Estates.

Engineer Jeff Elliott presented information regarding the percentage of completion of this project. The developer is seeking to have the Letter of Credit reduced to \$293,650.00.

Supervisor Bruce Nilsen made a motion approving the reduction based on engineer's review and determination that the amount is appropriate and that the developer provide the Township with written evidence that the contractors have been paid and that the Developer provide the Township with a new LOC by 6/1/07 that shall expire on 12/31/07.

Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

g) Update on Krieger Project

Engineer Jeff Elliott noted that the resident needs the easement signed and a pipe opened up.

Credit River's drainage and utility easement is now restored.

h) Draft Comp Plan for Credit River

Engineer Jeff Elliott presented a preliminary draft of the Comprehensive Plan for the Township. This is a combined work from the Township Planner as well as the engineering staff and is to be viewed a very preliminary document now ready for the supervisors to review and provide input.

i) County Road 75 Update

Engineer Jeff Elliott suggested that Supervisor Leroy Schommer and he meet with Greg Felt of the County Highway Department in an attempt to find a solution to some of the issues between the County and the Township.

The Board agreed to this suggestion.

3) Other Business

a. Code Enforcement / Conditional Use Permit (CUP) Status

Clerk Jerry Maas noted that the Township had received a letter from Scott County indicating that they were planning on re-organizing the total inspection and follow-up on Conditional Use Permits and that we would be discussing this at future meetings.

b. Authorize assignment of EcoCheck contract

Attorney Bob Ruppe noted that our Wastewater Contractor, EcoCheck, Inc. had recently had a change in ownership. They have prepared an agreement for the Township to accept assignment of the current contract with EcoCheck.

Supervisor Dan Casey made a motion to authorize the assignment of the contract contingent upon attorney review. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

C. Annual Re-Organization

In view of the time of the meeting, Supervisor Dan Casey made a motion to table this discussion until the next meeting. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 - 0.

Review and Pay Bills

The Town Board approved the following claims for payment:

4/9/2007	3699	Unified Theory	Culvert Mapping	\$	123.64
4/9/2007	3700	Private Underground	March 2007 Utility Locates	\$	28.50
4/9/2007	3701	MVEC	Town Hall Electricity	\$	124.11
4/9/2007	3702	MVEC	South Passage Lift Station	\$	19.22
4/9/2007	3703	MVEC	Monterey Hgts Lift Station	\$	44.53
4/9/2007	3704	Scott County Assn of Twps.	Dues	\$	1,104.04
4/9/2007	3705	ECM Publishers	Legal Advertising-Lakeville	\$	415.00
4/9/2007	3706	Scott Soil & Water Conserv	Jan/Feb Erosion/Sediment Insp.	\$	2,270.00
4/9/2007	3707	DB Services	Pickup Playground Equip	\$	65.00
4/9/2007	3708	Void		\$	-
4/9/2007	3709	Xcel Energy	St Francis Street Light	\$	12.31
4/9/2007	3710	Goliath Hydro-vac	Jet Culvert	\$	225.00
4/9/2007	3711	St Croix Recreation	Picnic Table-Town Hall	\$	915.90
4/9/2007	3712	CenterPoint Energy	Town Hall Gas	\$	68.52
4/9/2007	3713	Void		\$	-
4/9/2007	3714	Edina Realty	Refund Sewer Charges	\$	183.20
4/9/2007	3715	Hakanson Anderson	February Engineering Charges	\$	6,836.30
4/9/2007	3716	Northwest Associated Consult	March Planning/Zoning	\$	4,931.19
4/9/2007	3717	Art Johnson Trucking	March Road Maint	\$	10,429.50
4/9/2007	3718	EcoCheck	February CSTS Operations	\$	9,527.64
4/9/2007	3719	Jerry Maas	March Expenses	\$	238.18
4/9/2007	3720	Holly Batton	March Expenses	\$	346.00
4/9/2007	3721	Contracting Solutions	Install Playgrd Equip-C Court	\$	3,350.00
4/9/2007	3722	Bruce Nilsen	March Expenses	\$	116.45
4/9/2007	3723	Leroy Schommer	March Expenses	\$	138.81
4/9/2007	3724	Dan Casey	March Expenses	\$	250.34
4/9/2007	3725	Holly Batton	Services as Treasurer	\$	1,652.91
4/9/2007	3726	Dan Casey	Services as Supervisor	\$	988.14
4/9/2007	3727	Jerald R Maas	Services as Clerk	\$	3,066.02
4/9/2007	3728	Bruce Nilsen	Services as Supervisor	\$	729.56
4/9/2007	3729	Leroy Schommer	Services as Supervisor	\$	729.56

Adjourn

There being no further business before the Town Board, Supervisor Bruce Nilsen made a motion to adjourn, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0. The meeting adjourned at 10:05 pm

Submitted By: (s/) Jerald R. Maas
Township Clerk
Credit River Township

Approved By : (s/) Dan Casey
Chairman Board of Supervisors
Credit River Township